

## **CALL FOR DESIGN COMPETITION**

The Municipality of the City of Győr announces a student's idea competition called "Let's plan the square named after Bishop János Simor in Győr-Sziget district!" for the students of the Faculty of Architecture, Civil Engineering and Transport Sciences of the Széchenyi István University.

## CALL FOR DESIGN COMPETITION

The Municipality of the City of Győr (hereinafter called: the Contracting Authority) announces a student's idea competition called "Let's plan the square named after Bishop János Simor in Győr-Sziget district!" for the students of the Faculty of Architecture, Civil Engineering and Transport Sciences of the Széchenyi István University.

### 1. Aim of the design competition

The aim of the tender is to provide the Contracting Authority with modern ideas for the forming of the square, which can be adapted to its features and environment in the near future.

### 2. Schedule of the design competition

**Deadline for submitting the application: Friday, 15<sup>th</sup> July 2022, 24:00 p.m.**

**Venue: Mayor's Office of the City of Győr, 9021 Győr, Városház tér 1., reception desk**

The way of submission can be found in point 9. of the call for tender.

Announcement of results:

Monday, 25<sup>th</sup> July 2022, 12:00 a.m.

venue: Mayor's Office of the City of Győr  
9021 Győr, Városház tér 1.

### 3. Type of the design competition: open, secret tender

The applications have to be submitted in sealed packaging, in printed form and copied to a CD or DVD, as detailed in point 9.

The name of the applicant and no other indication may be indicated in the submitted application material. The members of the jury judging the applications will only receive the application material, without indicating the name and contact details of the applicant(s).

### 4. Remuneration\*

|            |             |
|------------|-------------|
| I. place   | 500 000 HUF |
| II. place  | 300 000 HUF |
| III. place | 150 000 HUF |

The Jury reserves the right to change the remuneration in the light of the values of the applications received by setting a higher remuneration for each of the positions than the ones set out above.

The Contracting Authority also reserves the right to expand the number of winners or not to use the full remuneration limit.

\*The remunerations mean gross sums.

### 5. Conditions of participation in the Student Design Competition

Students of the Department of Architectural Design, Faculty of Architecture, Civil Engineering and Transport Sciences of Széchenyi University can participate in the design competition. By entering the competition, applicants fully accept the contents of the call for tender. Participation in the tender is established by submitting the application in accordance with the call for tender. Applications can be submitted individually or in groups.

## 6. Program of the Design Competition

The Contracting Authority is waiting for such plans for the "Let's plan the square named after Bishop Simor János in Győr-Sziget district!" tender, which fit and complement the functions bounding the area. They preserve, while taking advantage of the pleasant atmosphere of the square provided by the vegetation and the sycamore trees, make it attractive to locals and visitors alike, comply with the current regulations and provide ideas for sustainable development.

Venue of the planning area:

Győr-Sziget city district, square of Bishop Simor János.

The area of the real estate with the topographical numbers Győr, 8293, 8294, marked in the guide.

### Planning restrictions:

- The sycamore trees of the square have to be preserved!
- The statue of Prince Csaba, designed for the 100<sup>th</sup> anniversary of the Székely Anthem, should be located in the middle of the square! The artwork is a 2,20 m high human figure.
- The double cross standing here must also be kept, but its location can be freely changed within the design area.

Other content guidelines:

- Planning the centre of the square, with the above-mentioned restrictions.
- Rethinking the public areas surrounding the square, such as parking, car-free areas, pedestrian crossings etc.
- Placing a building is not a requirement.

## 7. Content of the downloadable application material:

- call for tender (pdf)
- map details (pdf, dwg),
- detail of the regulation plan, relevant regulations of the local Building Code.

## 8. Questions, answers

A consultation will be organized in connection with the design competition, in which the representatives of the Contracting Authority will answer any questions that may arise.

Date of the consultation: Wednesday, 16<sup>th</sup> March 2022, from 16:00 p.m.

Venue: Győr, Széchenyi University, Architect Studio House  
9026 Győr, Egyetem tér 1.

## 9. Parts of the work, documents to be submitted:

The following application documents must be submitted in Hungarian, printed in 1 copy and also copied on CD or DVD in 1 copy!

- **site plan of the planning area (M=1:500)**, with the planned functional scheme or, for a wider projection, on larger scale drawings,

- **a layout plan (M=1:250)** with a more detailed development of one or two typical sections of the site, with general arrangement drawings, the planned layout of the surrounding area with sections and detailed drawings necessary for the understanding of the proposal,
- **cross-sections (minimum of 4) to understand the proposal,**
- **perspectives (minimum 8 images or animations) necessary to understand the proposal,**
- **technical description:** the concept of the development and landscaping, its main elements and any solutions that are not shown on the plans but are part of the concept must be presented. A design that includes a technical solution of the designer which is the subject of a patent or patent application may not be submitted or awarded a prize. As part of the application, the author must explicitly declare that his/her entry is not protected by a patent or patent application.
- Other supplementary sheets may be submitted.

### **Formal requirements:**

4 or 5 boards in 70\*100 cm format (due to the conditions of the area, it can also be in landscape format), suitable for exhibition printing, quality min. 200 dpi.

Entries must be submitted in a sealed package, printed and copied onto a CD or DVD at the time and place specified in point 2.

The name of the applicant or any other mark may not appear on the submitted application. The application form, enclosed with the call for proposals, containing the name(s) and contact details of the applicant(s), must be enclosed in a separate sealed envelope with the application file. Only the application file will be sent to the members of the jury assessing the applications, without the name and contact details of the applicant(s).

## **10. The Jury**

- **Prof Dr. Dézsi Csaba András, mayor of the City of Győr,**
- **Szeles Szabolcs, deputy mayor of the City of Győr,**
- **Szaksz Vince, chief architect of the City of Győr,**
- **Virág-Adorján Andrea, high commissioner of the mayor of the City of Győr,**
- **Prédl Antal, CEO of Győr-Szol Zrt.,**
- **Bach Péter, head of the Department of Architectural Design of the Széchenyi István University,**
- **Dr. Géczy Nóra, Széchenyi István University – Department of Architectural Design, associate professor.**

## **11. Evaluation, publication of the applications, post-application management**

Student applications will be judged by the jury by 24<sup>th</sup> June 2022.

**The Jury will not judge applications received after the submission deadline.** Applications that do not comply with the formal or substantive requirements may be excluded by the Jury without justification. In the case of several beneficiaries, the beneficiaries are obliged to settle their relations with each other in connection with the application fee. In this context, they are obliged to indicate on the form to be submitted for the application in which proportion the participants will be entitled to the remuneration. The content of the submitted data sheet cannot be changed later. In case of payment of the remuneration, the Contracting Authority shall transfer the part of the remuneration to the given applicant

in accordance with the eligibility ratio indicated on the datasheet. The Contracting Authority reserves the right to transfer the rights to use the selected works to the ownership of the Contracting Authority, as acknowledged in Section 12, which the applicant acknowledges by submitting the application.

All applications submitted in accordance with the conditions of the call may be used for the purpose of the exhibition, indicating the authors and consultants. The Contracting Authority reserves the right to present and promote the application at further exhibitions or in other ways (e.g. publication in the media). By submitting his/her application, the applicant accepts the above conditions.

## 12. Copyright provisions

At the same time with submitting the application, the Applicant guarantees the following:

- The **submitted application work** does not infringe the rights of third parties, and no third party has any right that would prevent or in any way restrict the Contracting Authority's acquisition of rights to the application works. Applicants undertake not to use royalty-bearing items in the preparation of their application works.
- By submitting the application documentation, **the remunerated Applicant** agrees that the Contracting Authority may freely use the submitted application documentation to promote the tender, promote the Contracting Authority at any time, without territorial restrictions, in a manner that can be transferred to a third party free of charge, without the obligation to pay additional fees, including may disclose it. The not awarded application works or parts of them may not be transferred to a third party after the award ceremony.
- By submitting the application, the applicant agrees that **in the case of remuneration** the rights related to the submitted and award-winning application documentation and to the application work included in the application, shall be attributed to the **Contracting Authority** without further remuneration, on an exclusive basis and without time limit or territorial restrictions, and the application documentation or the application work shall be freely used by the Contracting Authority without indicating the name of the applicant, so he/she can produce, reproduce, edit and transmit the application to the public, including the right to rework it. The Contracting Authority is not allowed to sell the award-winning application documentation and its parts for consideration.

**The Contracting Authority reserves the right to declare the tender ineffective or to amend it.** The Contracting Authority also reserves the right to choose and award only the second and/or third place among the applicants.

Győr, 16 March 2022.

The Contracting Authority of the tender

## MANUAL

### RELEVANT REGULATIONS OF THE LOCAL BUILDING CODES AND ZONING REGULATIONS

Municipality Decree nr. 1/2006. (01.25.) of the General Assembly of Győr City with County Rights on the Győr Building Codes (GYÉSZ) and Győr Zoning Regulations:

#### **“Green area zone (Z)**

71. § (1) A green area zone - a (public) park accessible from public roads, public spaces - primarily serves the purpose of establishing

- a) green surfaces,
- b) water surfaces.

(2) On the area, beyond the constructions stipulated in paragraph (1) the following can also be created:

- a) constructions serving relaxation purposes (pergola, pavilion),
- b) constructions serving the purpose of exercise (alley, rest area, outdoor fitness equipment, playground, sports ground, etc.),
- c) constructions for public use,
- d) to the extent provided by paragraph 27 of the OTÉK (Government decree nr. 253/1997. (XII. 20.) on the national zoning regulations and building codes) da) building for catering purposes, db) public toilet, dc) building necessary to maintain the area.

(3) As an exception, on an area according to paragraph 27, in case the sustenance of the valuable trees in the public park can be guaranteed, under maximum 50 per cent of the public park an underground car park can be established, with at least 1 meter soil coverage.

(4) Based on a construction permit for a landscaping plan the following can be performed:

- a) establishment of public parks or landscaped green surfaces, playing gardens delivered for public use, or the transformation of existing ones in a manner by which within the area the landscape level and road locations change,
- b) in parks in the inner city and Nádorváros, in parks established according to a landscaping plan also changing the places of trees, bush groups or flowerbeds.”

#### **“Public road transportation zone (KÖu)**

65. § (1) The public road transportation zone primarily serves for the establishment of a(n)

- a) express road,
- b) through street (national main road),
- c) by-pass road (national by-pass road),
- d) collecting road,
- e) service road,
- f) bikepath,
- g) footpath,
- h) car park,
- i) road supplement,
- j) public utilities,
- k) pavement,
- l) green surface belonging to the road,
- m) an environmental protection equipment belonging to the road.

(2) On the area, beyond the constructions stipulated in paragraph (1) the following can also be placed:

- a) maximum 1000 m<sup>2</sup> constructions serving transportation/traffic, such as aa) transportation construction,
- ab) commercial building (including filling stations), ac) service building,
- ad) building for catering purposes, ae) administrative building,
- b) in case it does not hinder the purposeful use of the public road,
- ba) building serving accommodation purposes,
- bb) company housing for the owner, the user and the staff within a building serving commercial purposes,
- bc) monument,
- bd) work of art in a public space,
- be) street furniture,
- bf) advertising and promotion equipment.

(3) In the Zoning Regulations, in the area marked with “possible block opening” a 12 m zone is to be treated as an area not to be built on. This zone must be left out of consideration when calculating site coverage.

(4) On the area not to be built on a new farm road (which can also be a private road) can be created in a manner that the smallest regulation width, plot width - as sizing is missing - must be at least 10 meters, with the exception stipulated in paragraph (5).

(5) In case it does not hinder the safe access of plots and other constructions to be placed on the transportation area (surface drainage, public utilities, etc.), the regulation width stipulated in paragraph (4) can be decreased to 6.5 meters, based on the Zoning regulations.

(6) In case a car park with over 100 spaces is to be built, the compliance of the joining public road network must be verified.

(7) Access of cars, vans and lorries from collecting and higher category roads can be established in locations agreed with the manager of the road. The marking of car entries already agreed at the zoning planning is already contained by the zoning plan.

(8) When a new public area is regulated for public road purposes, place for trees on both sides to form an allee must be provided for. In case of the rebuilding of the surface of an existing road of at least 12 m wide, for at least a full section (from street to street), including the full zoning width, the placement of trees on both sides to form an allee must be provided for as well. Placing trees forming an allee is compulsory in case of roads narrower than 12 meters. Along the same road section, trees of the same species must be planted. In case of the rebuilding of existing roads, the planting of an allee can be omitted in case it is rendered impossible by the existing public utilities.

(9) From a bigger parking area providing space for minimum 20 vehicles and the inner roads of farming areas endangered by pollution, collected precipitation water can only be led into the receiving canal through an oil catch mechanism.

(10) In case during the establishment of plots, the width of traffic roads (public road transportation zones) cannot be ensured in accordance with the zoning plan, it can still be permitted when it is established according to the Zoning Plan parallel with the plot establishment via road marking procedure or expropriation.

(11) Part of a building spanning over a public area and/or the level of the public area, the supporting structure of a building structure can also be placed on a public area, in case spanning over is allowed by the individual regulations of the building zone in the immediate proximity of the public area zone.

## **Zones in the planning area:**

### **Green area zone nr 04337, with the zone marking Z/S/20/80-036**

- marking on the zoning plan: green filling
- Manner of building: “S” - freestanding
- building Maximum site coverage: 2%
- Smallest green surface coverage: 80%
- Maximum building height: 3.6 m

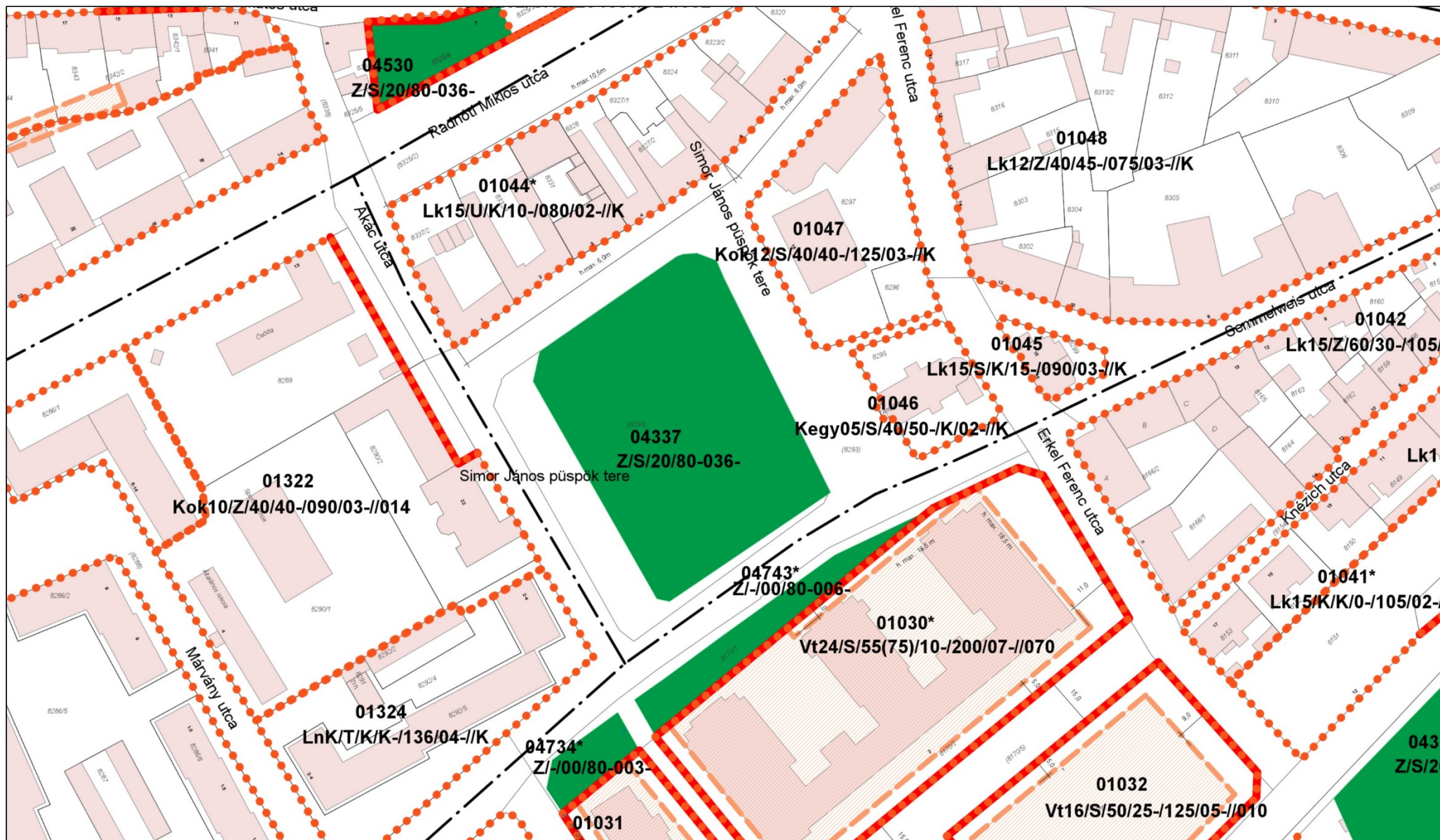
### **KÖu public road transportation zone**

- marking on the zoning plan: without hatch patterns.

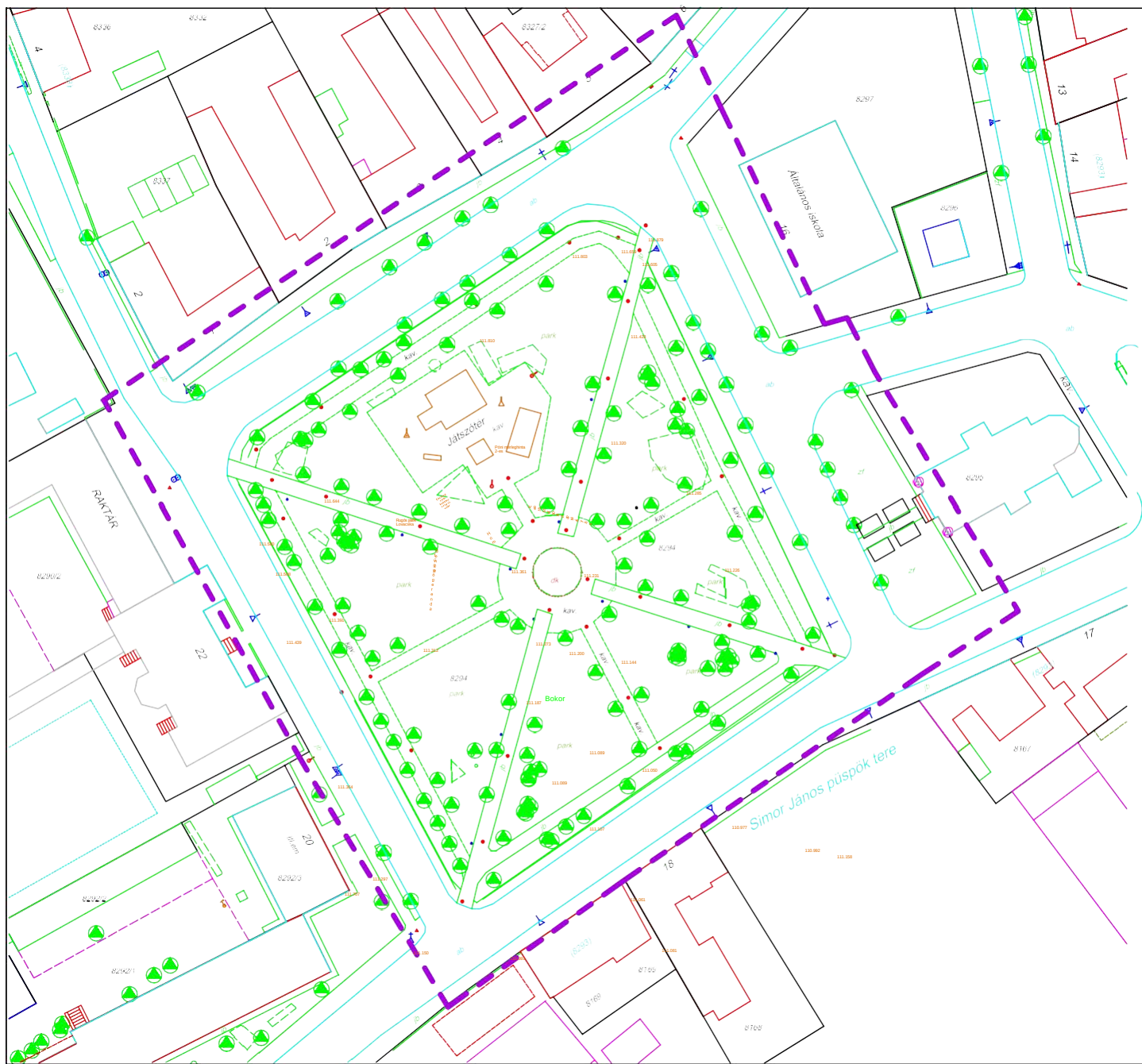
### **Other marking:**

- zone border: red dotted line.





# Extent of design



# NYILATKOZAT

az adóelőleg meghatározása során figyelembe vehető költségekről a 2022. évben

Név: .....

Születési név: .....

Adóazonosító jel:

Születési hely, idő: ....., ..... év ..... hó ..... nap

Anyja neve: .....

Lakcím:     .....

TAJ szám:

Pénzintézeti számla száma:

-        -

Elérhetőség: telefonszám: .....

e-mail cím: .....

A számomra kifizetésre kerülő összegből az adóelőleg alapjának megállapításához a következő nyilatkozatot teszem:

1. Az önálló tevékenységből származó **bevétel** adóelőlegének megállapítása során  
☐ a 10 %-os költséghányad alkalmazását kérem. (a költségeket nem kell igazolni)  
vagy  
☐ a bevételből ..... Ft felmerülő, elismert költség levonását kérem.
2. Az önálló tevékenységemre tekintettel kapott **költségtérítés** adóelőlegének megállapítása során  
☐ a 10 %-os költséghányad alkalmazását kérem. (a költségeket nem kell igazolni)  
vagy  
☐ a bevételből ..... Ft felmerülő, elismert költség levonását kérem.  
vagy  
☐ az igazolás nélkül elszámolható költség levonását kérem.

Amennyiben nyugdíjellátásban részesül, kérjük, szíveskedjék csatolni a Nyugdíjfolyósító Igazgatóság értesítőjének másolatát, amely **tartalmazza a folyósított nyugellátás jogcímét!**

Jelen nyilatkozatom visszavonásig érvényes, tartalmát a kifizető járandóságaim számfejtésekor az adóéven belül folyamatosan figyelembe veszi. Kijelentem, hogy a személyes adataim kezeléséhez hozzájárulok.

Nyilatkozom, hogy ismerem és elfogadom a pályázati kiírás feltételeit, ennek keretében kijelentem, hogy a benyújtott pályamű nem tartalmaz szabadalmi bejelentés alatt (műszaki) megoldást. A pályaművek csoportos beadása esetén a díjazásban való százalékos részesülésbe beleegyezek.

Kelt. 2022. ....

.....  
Az adózó aláírása

**Tájékoztató**  
**a költségekről szóló adóelőleg-nyilatkozathoz a 2022. évben**

**Tisztelt Adózó!** Ezt a nyilatkozatot járandóságainak számfejtése előtt adja át a kifizetőnek. A nyilatkozat tartalmát érintő bármely változás esetén Ön köteles haladéktalanul új nyilatkozatot tenni, vagy a korábbi nyilatkozatot visszavonni. A kifizető másolaton igazolja az első példány átvételét, melyet Önnek kell az adóbevallás elkészítéséhez szükséges bizonylatokkal együtt az elévülésig, azaz a bevallás benyújtásának évét követő 5. év végéig megőriznie. A tevékenységgel összefüggésben felmerülő kiadásokat igazoló bizonylatokat a kifizetőnek bemutatni nem kell, azokat csak meg kell őrizni.

**Figyelmeztetés:** Ha Ön tételes igazolással elszámolható költség levonását kéri, és a nyilatkozat alapján levont költség a nyilatkozat szerinti költség 5 százalékaival meghaladja az adóbevallásban utóbb elszámolt, ténylegesen igazolt költséget, akkor 39 százalék, továbbá ha emiatt az adóbevallás alapján 10 ezer forintot meghaladó befizetési különbözet is mutatkozik, a befizetési különbözet után 12 százalék különbözeti-bírságot is fizetnie kell.

**A kifizetőnek nem kell adóelőleget megállapítania az őstermelői tevékenységből származó bevételből, ha a magánszemély legkésőbb a kifizetéskor őstermelői jogállását igazolja. A kifizetőnek szintén nem kell adóelőleget megállapítani a vállalkozói bevételből sem, feltéve, hogy az egyéni vállalkozó feltünteti a bizonylaton a vállalkozói jogállását bizonyító közokirat számát.**

**Az 1. ponthoz:** Az önálló tevékenységből származó bevételéből (például a megbízási díjból) az adóelőleg alapjának megállapításához Ön kétféle költséglevonást kérhet: a 10 százalékos költséghányad, vagy a tételes költségelszámolás szerinti költség figyelembevételét. A tételes költségelszámolás alkalmazása esetén az adóelőleg megállapítása során a kifizető által figyelembe vehető költség legfeljebb a bevétel 50 százaléka lehet. Amennyiben az igazoltan felmerült költsége az előbbiek 50 százalékát meghaladja, azt év végén az adóbevallásában érvényesítheti.

**Ha ezt a Nyilatkozatot Ön nem teszi meg, és más igazolás nélkül elszámolható költségek nem merülnek fel, a kifizető önálló tevékenység esetén automatikusan a 10 százalékos költséghányadot alkalmazza, azaz a bevétel 90 százalékát tekinti az adóelőleg megállapítása során jövedelemnek.**

A 10 százalékos költséghányad, vagy a tételes költségelszámolás szerinti költség elszámolását Önnek az adóévben valamennyi önálló tevékenységből származó bevételére – az önálló tevékenységre tekintettel kapott költségtérítést is beleértve – azonosan kell alkalmaznia. Ha azonban az adóelőleg-alapok meghatározása a 10 százalékos költséghányad levonásával történt, Ön utóbb az adóbevallásában az adóalap meghatározásához alkalmazhatja a tételes költségelszámolást, feltéve, hogy a bevallásban a 10 százalékos költséghányad levonását más bevételeinek egyikénél sem érvényesíti. Abban az esetben azonban, ha az adóelőlegnél tételes költségelszámolásról nyilatkozott, akkor az év végi adóbevallásában nem alkalmazhatja a 10 százalékos költséghányadot.

**A 2. ponthoz:** Az 1. pontban leírtak irányadóak az önálló tevékenységre tekintettel kapott költségtérítésre is azzal az eltéréssel, hogy az 50 százalékos korlát a költségtérítésre nem vonatkozik.

Ön nyilatkozhat úgy is, hogy az önálló tevékenységgel összefüggésben kapott költségtérítés összegéből az igazolás nélkül elszámolható költség levonását kéri. Ilyen esetben minden további költséget elszámoltnak kell tekinteni, vagyis a költségtérítés bevételével szemben sem költséghányad, sem pedig további elismert költség nem vehető figyelembe.

## **Data privacy notice on the processing of personal data in connection with the application procedure called “Let’s plan the square named after Bishop Simor János in Győr-Sziget district!”**

This privacy notice has been prepared taking into account the protection of individuals with regard to the processing of personal data, the free movement of such data, as well as the provisions of the Regulation (EU) 2016/679 (of 27th April 2016) of the European Parliament and Council, repealing the Directive 95/46/EC (general data protection regulation, hereinafter: GDPR).

### **1. Data of the Data Processor**

**Data Processor: Municipality of the City of Győr**

**Legal representative of the Data Processor: Dr. Dézsi Csaba András mayor**

**Postal address: 9021 Győr, Városház tér 1.**

**E-mail: [gyor@gyor-ph.hu](mailto:gyor@gyor-ph.hu)**

**Website: [www.gyor.hu](http://www.gyor.hu)**

### **2. Data Protection Officer**

**dr. E. Simon Katalin Ráhel**

**Postal address: 9021 Győr, Városház tér 1.**

**E-mail: [adatvedelem@gyor-ph.hu](mailto:adatvedelem@gyor-ph.hu)**

### **3. Legal basis for data processing**

Pursuant to **Article 6 paragraph (1) point (e) of the GDPR**, the data processing is connected to and necessary for the performance of **tasks performed in the public interest according to point 1. § 13. of the Act CLXXXIX of the year 2011** on Local Governments in Hungary.

The Data Processor handles the data specified in Point 4 of this Privacy Policy in order to conduct the application procedure, ensure the verifiability of the data subjects and the verification of their right to participate in the application procedure, contact with the applicants and the winners, and pay the winners' fees.

### **4. The types of data processed and the goal of data processing**

4.1. The Data Processor handles the following personal data:

| <b>Personal data processed about the data subject</b>                                  | <b>Goal of data processing</b>                                                 |
|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| Name of the author(s) of the application, name of the educational institution of which | Identification of the applicant or the application, making and documenting the |

|                                                                                                                                                                                                                                                                                                                       |                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| the applicant(s) is/are student(s) of, year of study, name of the consultant and his/her position                                                                                                                                                                                                                     | grant decision, making statements related to the application, examination of the right to make a declaration |
| Name, phone number, postal address, electronic address of the author(s) of the application                                                                                                                                                                                                                            | Contact during the application procedures                                                                    |
| Name, address, notification address, place of birth, date of birth, mother's name, tax identification number, personal identification number, Social Security (TAJ) number, name of the account-holding credit institution, number of the retail payment account number of the author(s) of the eligible application. | Paying the remuneration to the awarded persons                                                               |
| Name of the applicant, or applicants                                                                                                                                                                                                                                                                                  | Disclosure of the name of the applicant(s) in the case of a successful application                           |

4.2. Categories of data subjects: participants of the tender. the source of the data of the data subject is the data subject or the party submitting the application.

4.3. The preparatory and administrative tasks related to the application are performed by the Mayor's Office of the City of Győr. The Data Processor keeps the processed personal data in the application file, only the employees performing the task in connection with the assessment of the application and the members of the evaluation committee (7-member jury) are entitled to get acquainted with them.

Personal data will not be digitized or reproduced.

In connection with data processing, there will not be any profiling or automated decision-making.

4.4. Data processed in the KIRA system: The KIRA system is the Central Payroll Accounting System Application applied at the Data Processor, this system ensures the payment of cash rewards related to the recognition and the settlement of public charges imposed on the Data Processor. The KIRA system handles the contact details of the Data Subject required for payment and settlement of public charges.

## **5. Data transmission/data portability**

Personal data will not be transferred to third parties, third countries or international organizations, except for those public authorities specified in law or in a binding legal act of the European Union, which request personal data from the Data Processor for their investigation in an individual case.

## 6. Duration of data processing

The Data Processor shall process the personal data recorded in point 4 of this privacy notice for the following period of time:

- During the period of evaluation of the application, until the announcement of the results, then
- In the case of an award-winning application, the organisational unit of the Data Processor performing management tasks keeps the personal data for 8 years, according to the §169 of the Act C. of the year 2000 on the Accounting System,
- The application material and the personal data contained in it shall be kept by the Data Processor in accordance with the records processing regulations in force at the Data Processor.

## 7. Rights connected to data processing

a. The Data Subject **may request written information** from the Data Processor via the contact details written in point 1, regarding what personal data the Data Processor, on what legal basis, for what data processing purposes, from what source, for how long processes, and to whom, when, based on which law and which personal data the Data Processor gave access to or transmitted the data of the Data Subject.

The Data Subject may request the **correction (modification)** of the personal data concerning him/her from the Data Processor in writing via the contact details written in point 1, he/she may also ask for the **completion or deletion** of the personal data with regard to the purpose of data processing, and he/she may **protest against** the processing of the relevant personal data.

The erasure of data may not be initiated if the processing is necessary for the submission, enforcement or defence of legal claims for the purpose of fulfilling an obligation under EU or Member State law requiring the processing of personal data or performing a public interest task or exercising a public authority conferred on the controller.

b. The Data Subject may request the Data Processor in writing via the contact details written in point 1. **to limit the processing of the personal data**, if the Data Subject:

- disputes their accuracy, for the duration of the verification of the accuracy by the Data Processor,
- disputes the legality of data processing and asks for the limitation of the processing of the data,
- requests them for the submission, enforcement or protection of legal claims, although the Data Processor no longer needs the personal data,
- protests against the processing of personal data, for the period, until it is established whether the legitimate reasons of the Data Processor take priority over the legitimate reasons of the Data Subject.

7.4. The Data Processor shall comply with the request without undue delay and shall notify the Data Subject of the measure or the reason for non-acting within 1 month at latest. The 1 month deadline may be extended by 2 months having regard to the complexity of the request and the number of requests. The Data Processor shall inform the Data Subject of the extension

of the deadline within 1 month from the receipt of the request, indicating the reason for the delay.

## **8. Data security**

While processing personal data, the Data Processor shall take all necessary security steps, organisational and technical measures in order to ensure the protection of the privacy of the Data Subjects. The Data Processor shall take appropriate IT, technical and personal measures to ensure that the personal data it processes are protected against unauthorised access or alteration (e.g. by ensuring the secure storage of personal data, storing them on secure servers/physical premises, regulating the access rights to data stored in the IT system, restricting the access to a necessary extent). The Data Processor shall operate an information security management system developed in accordance with the technological security requirements determined in the Act L of 2013 on the information security of state and municipal bodies, as well as with the requirements of the BM Decree 41/2015. (VII. 15.) on the requirements for secure information devices, products, and classification into a security class and security level.

## **9. Legal remedy**

The Data Subject may complain to the Data Protector Officer of the Data Processor regarding the processing of personal data.

Right to complain: if the Data Subject considers that the processing of the personal data concerning him/her is breaking the law, he/she may apply to the National Data Protection and Information Freedom Authority (supervisory authority). Contact details of the Supervisory Authority: seat: 1125 Budapest, Szilágyi Erzsébet fasor 22/C. postal address: 1530 Budapest, Pf.: 5., phone: +36 1 391-1400, website: [www.naih.hu](http://www.naih.hu), e-mail: [ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu)

Right to judicial remedy: if in the opinion of the Data Subject his/her rights under the law have been violated due to the improper processing of his/her personal data, he/she may file a lawsuit before the competent court of his/her place of residence or stay ([www.birosag.hu/torvenyszekek](http://www.birosag.hu/torvenyszekek)).